

STUDENTS LEAVING SCHOOL PREMISES

The School Board establishes a “closed campus” at the elementary school. The requirement to keep students on campus is part of the School Board’s efforts to maintain a safe school climate and to reduce afternoon absenteeism. Once students arrive at school, they must remain on campus until the end of the school day unless they have written authorization from their parents/guardians and received permission from the school principal or designee to leave for a specific purpose. Students who leave campus without such authorization shall be classified as truant and subject to disciplinary action.

The School Board establishes an “open campus” at district middle and high schools. By allowing our students to leave campus during the lunch period, the School Board entrusts them with an opportunity to learn responsibility and demonstrate good citizenship. Middle school students will be granted this privilege only upon written parental request.

Students shall not leave the school grounds at any other time during the school day without written authorization of their parents/guardians and permission of school authorities. No teacher may permit any individual student to leave school prior to the established time of dismissal, except with the permission of the principal or his/her designee. Accurate records shall be kept regarding every student’s absence from school property during time classes are in session. Students who leave school without such authorization shall be classified as truant and subject to disciplinary action.

Students will be permitted to leave school prior to the dismissal hour only in the company of a school employee, police officer, court official, welfare or youth agency official, or as requested by the parent or guardian. A parent or legal guardian will be notified in advance of any departure of a student from school premises with other than a school employee, unless that student has been placed under arrest, taken into police custody, taken into protective custody of social services or a court order is presented requiring the student’s removal.

No school, grade or class may be dismissed before the regularly scheduled time for dismissal without the approval of the principal or superintendent, except in cases of emergency.

Adoption Date:	October 3, 1988
Reviewed in Consultation with Legal Counsel:	March 14, 2005
Reviewed:	October 9, 2013
Revised:	October 9, 2019
Revised:	September 15, 2025
